

 **UNIVERSITY OF PERPETUAL HELP**  
**LAS PIÑAS CAMPUS**

**ISO 9001:2008 Certified**



**Educational Resource Center (ERC)**  
**International Institute of Higher Education**

310/192 Ramkhamheng Soi 72, Sukhaphiban 3 Road,

Huamark Bangkok, Bangkok, Thailand

Tel. No. +66(08) 51571910 Website: [www.ercthailand.info](http://www.ercthailand.info)



## **UNIVERSITY OF PERPETUAL HELP AND ERC PARTNERSHIP**

### **School of Transnational Education**



## **College of Education**

Professional Teaching Certificate (PTC) or  
Supplemental Education Units for  
Non-Education Graduates

## **Graduate School**

Master of Science in Education  
Master of Arts in Nursing  
Master of Arts in Business Administration  
Doctor of Philosophy in Education and Business Administration

# **A Handbook for Transnational Education – Part-time Blended Mode**

*Do you have the desire to make a difference in people's lives? Do you enjoy helping young people in unlocking their potentials? Do you have the intellectual curiosity for continuous learning and the passion to become an expert at a range of disciplines? If the idea of teaching invigorates you, then come join us in the field of Education!*

## **ABOUT UNIVERSITY OF PERPETUAL HELP**

### **Philosophy**

The UPHSD Graduate School believes that critical thinking in diverse and multicultural experiences are valuable ingredients to academic freedom which can be nurtured by a continuing interchange among students, faculty and peers who employ collaborative roles for further discovery, refinement, and application of knowledge in the business entities and communities they serve.

### **Vision**

The UPHSD Graduate School is an interdisciplinary institute that provides leadership in transforming and developing change agents and managers of resources through peer-exchange and executive mentoring in a diverse and highly competitive knowledge-based environment.

### **Mission**

- To enhance the quality of learning across all programs in order to safeguard the value of academic integrity and excellence;
- To assist the Filipinos who are Non-Education degree holders teaching in Thailand to get the qualification they need in order to continue working legally as teachers;
- To support education graduate students to further their studies;
- To advance diversity of graduate education using modules and technologically advanced tools;
- To encourage research programs that address emerging academic issues and challenges and
- To achieve recognition of the graduate school as the apex of innovation in academic output and excellence.

The University of Perpetual Help System DALTA (UPHSD) College Of Education is dedicated to develop future teachers of excellence and integrity with the skills necessary to explore and pursue solutions to current education issues and concerns. We strive to prepare our graduates to pass the Licensure Examination for Teachers and to become effective educators ready to meet any challenge with compassion, wisdom, and strength of character to excel in the dynamic and evolving field of education.

## **WHY CHOOSE PERPETUAL HELP**

- Prestigious and well-known university in Manila that is ISO certified
- **A university that was granted AUTONOMOUS status by CHED, Phils.**
- Location is accessible – 15 minutes ride from the airport.
- Offers affordable tuition fee with easy payment scheme.
- Has competent and caring faculty that nurtures students to help them gain knowledge, develop skills, and realize their potentials.
- Provides assistance for on-the-job trainings through class observations and or demo teaching sessions.

- Have various training workshops which help learn and share interactive teaching skills
- The university has already an on-going distance learning program in some countries like China and the U.S
- Recognized by KHURUSAPA (see list of Universities of the OCSC, Office of the Civil Service Commission, Thailand website)
- Transcript and Certificate will be issued on the closing ceremony.
- UPHSD administration team visits Thailand students twice a year.
- UPHSD has a learning center (ERC, Thailand) that facilitates enrollment, assist students and gives educational resources and professional development seminars to students.
- Above all, its programs are legitimate and the staff are reliable, trusted and God-fearing.



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

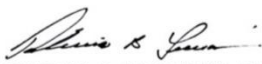
## AUTONOMOUS STATUS

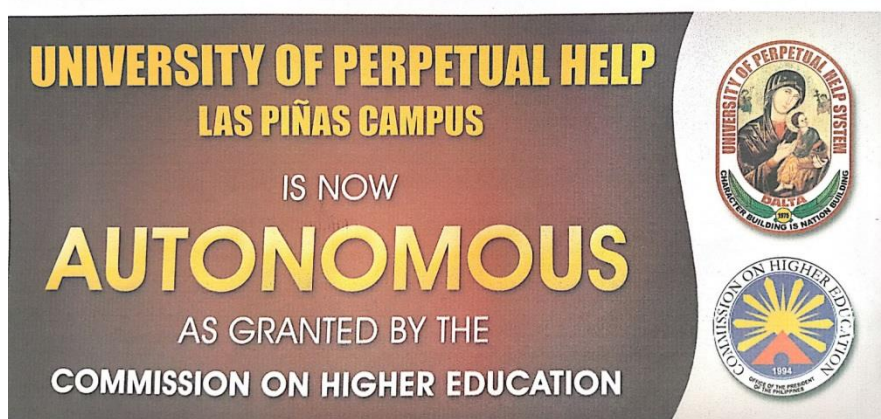
*is granted to*

## UNIVERSITY OF PERPETUAL HELP SYSTEM DALTA

*effective from May 9, 2017 to May 31, 2019.*

*Given this 18<sup>th</sup> day of May 2017 in Diliman, Quezon City, Philippines.*

  
PATRICIA B. LICUANAN, Ph.D.  
Chairperson



# AUDIT TEAM RECOMMENDATION

**LEAD**  
TRANSITION WITH CONFIDENCE  
9001  
14001  
45001

## Congratulations!!

**UNIVERSITY OF PERPETUAL HELP SYSTEM (DALTA)** is now recommended for its recertification with upgrade to ISO 9001:2015 version.

BUREAU VERITAS  
Certification



**UNIVERSITY OF PERPETUAL HELP SYSTEM  
DALTA LAS PINAS CAMPUS**  
Alabang Zapote Road, Pamplona 3  
Las Piñas City 1740, Philippines

*Bureau Veritas Certification certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standard detailed below*

Standard

**ISO 9001:2008**

Scope of certification

**Provision of Tertiary and Graduate Programs and  
Other Short Courses**  
(See attached appendices for list of Program Offerings)

Certification cycle start date: 23 DECEMBER 2014

Subject to the continued satisfactory operation of the organisation's Management System, this certificate expires on: 22 DECEMBER 2017

Original certification date: 23 DECEMBER 2014

Certificate No.: 330331-UK

Version A, Revision date: 23 DECEMBER 2014

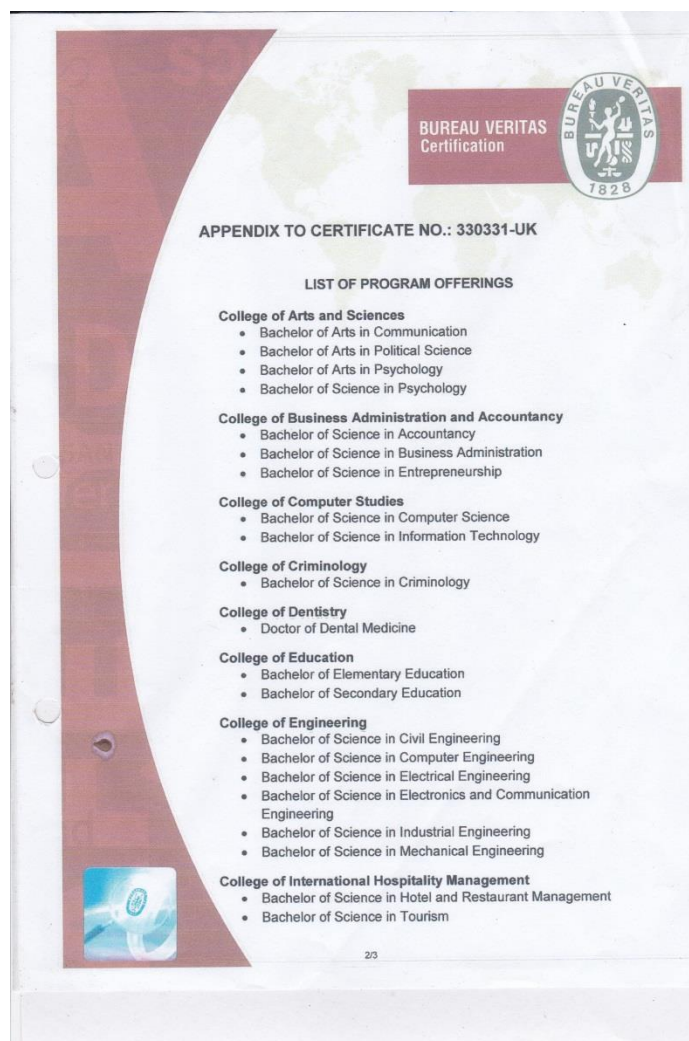
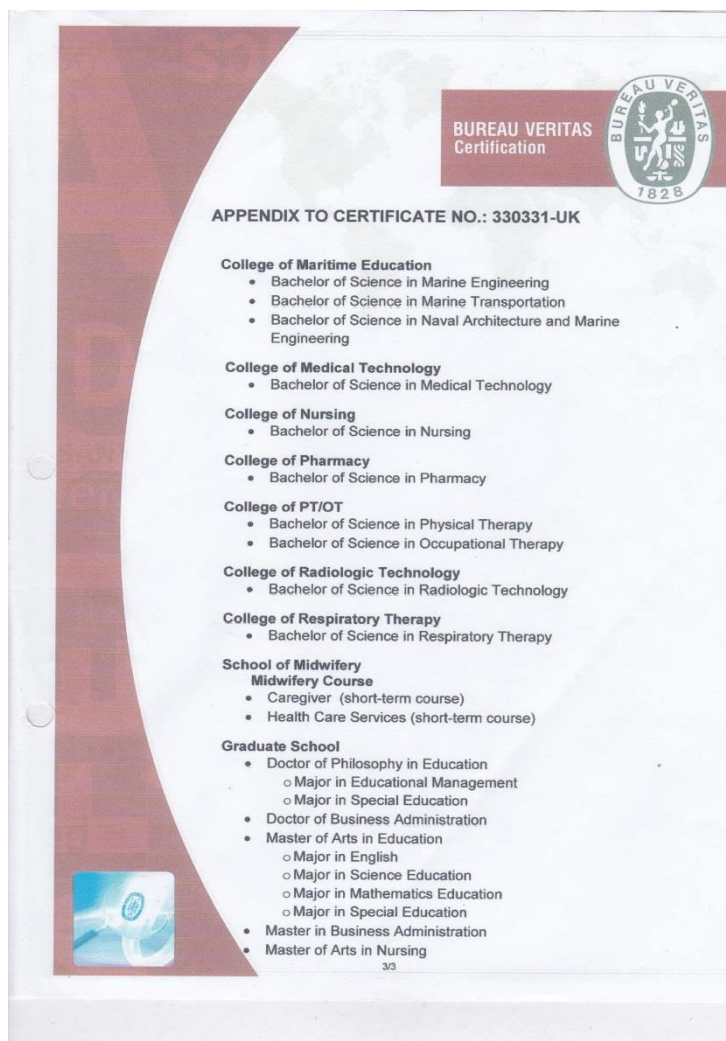
Signed on behalf of BVCH SAS UK Branch



008

Certification body address: 86 Prescot Street, London E1 8HG, United Kingdom  
Local office: 8F Ramon Magsaysay Center 1680 Roxas Blvd. cor J. Quintos St., Ermita, Manila, Philippines

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the organisation.  
To check this certificate validity please call: +632 521 1068



## PROFESSIONAL TEACHER CERTIFICATE (PTC) CONTINUING EDUCATION FOR PROFESSIONALS

Continuing Education for Professionals is designed initially for Non-Education Degree Holders who would like to teach in Thailand and other countries and to prepare themselves for a Licensure Examination for Teachers (LET), and to qualify them to obtain a teachers license in other countries like Thailand. It is a certificate program that caters to working executives, professors and teachers who can pursue their studies through Distance Learning Blended Mode. The 30-unit course can be completed in two semesters only.

## CURRICULUM DELIVERY AND ASSESSMENTS

**For Supplemental Education Students:** Modules will be given to students to complete for the field study subjects (FS 1-6). The university instructors will be corresponding to the students through e-mails, facebook, skype and other means via ICT. Assignments and

assessments will be done through e-mails. The final exams may be conducted in a classroom setting or through emails. For teaching practicum (6 units), your teaching experience is counted as your practice teaching but a teaching demonstration will be scheduled for observation or send a video tape of yourself teaching for not less than 15 minutes or more. Moreover, students are required to produce a portfolio which includes but not limited to the following:

1. School Profile – Mission, vision, philosophy, goals, etc. plus school photos
2. Personal Profile – CV, philosophy of education statement, prayer, etc.
3. Personal accomplishments – journals, research work, worksheets or anything you have done that contributed to the accomplishment of your school mission and goals.  
- actual document or photos must be attached
4. Personal photos of yourself participating in school activities including community outreach (if any)
5. Memorandum of Agreement (MOA) between UPHSD and your school allowing you to conduct observation, interviews or document school activities for your report. (MOA will be emailed to the students).

**Face to Face Meetings:** Students are requested to attend monthly face to face meetings in a seminar type. Resource speakers are invited to share their expertise. A certificate of attendance/participation is issued to attendees. Also, the UPHSD-ERC center is open on Sundays and holidays for individual or group assistance.

## **GRADUATE AND POST GRADUATE DEGREES**

It uses a set of curricula approved by the CHED with a modified approach in program management. Designed for busy professionals and educators, the program does not require specific contact hours but allows certain leeway for individual research and integration.

### **Programs Offered**

1. **Doctor of Philosophy in Educational Management**
2. **Doctor of Philosophy in Special Education (PhD Sped)** is a perfectly aligned continuity of program from the Master in Special Education Program. This program is designed for educators and leaders whose life and work is dedicated to the improvement of the quality of life of children and adults with special needs.

**3. Master of Arts in Education major in:**

Mathematics	English
Science Education	Special Education
Early Childhood Education	<b>Early Childhood (opening soon)</b>

**4. Master of Arts in Teaching major in:**

Livelihood Education, Health Education, Biological Science

**5. Master of Arts in Nursing**

**6. Master of Arts in Business Administration**

**CURRICULUM DELIVERY AND ASSESSMENTS**

This is basically an independent learning program, research base approach.

Once enrolled, you will have direct correspondence with your professors through emails and other ICT programs. Students will be given specific assignments that are to be completed and submitted on due dates. Face-to-face meetings or workshops are conducted by the program facilitator(s) in Thailand to enrich the curriculum. It is scheduled at least 2-4 times a semester on Sundays if not once a month. Academic assistance especially on research and thesis writing will be provided.

Facebook chat rooms and google application and other e-classrooms may be created per group so as to allow open discussion about the learning tasks given. Some professors use their own web links. Web conferences may be scheduled by the professors. It is the responsibility of the student to follow-up their course work from the instructors.

Students are requested to visit the school campus in Las Pinas (only 15 mins.ride from the airport) at least once during the whole duration of their schooling.

**ADMISSION REQUIREMENTS: GRADUATE SCHOOL OF EDUCATION**

**Qualification: Must be a graduate of 4 or more years of Bachelor's Degree Requirements for pre-enrollment**

1. Transcript of Records Bachelor's Degree (scan and send)
2. NSO Birth certificate (scan and send)
3. Front page of passport (scan and send)
4. Copy of contract of employment
5. Application for Admission (to be emailed to applicants after Transcript has been assessed)
6. Admission Exam (to be emailed to the applicant upon approval of the application)

**Sign, scan and Email to: [teszar.uphsd@gmail.com](mailto:teszar.uphsd@gmail.com)**

## **Requirements for Admission to be sent within 90 days upon enrollment**

1. Original letter of Honorable dismissal from previous university
2. Original certificate of good moral character from previous university

NOTE: Upon submission of No.1 and 2 to UPHSD Registrar, a request to your previous school will be sent for the release of your Original copies of Transcript of records with remarks .... “ ISSUED FOR UNIVERSITY OF PERPETUAL HELP”

3. Original NSO birth certificate (now PSA)
4. Copy of marriage contract if married (for change of surname)
5. ID photo (2 copies 2x2)

**Mail these documents directly to “The Registrar” of UPHSD, Las Pinas or to ERC, Thailand OR hand it over to the office of ERC Thailand.**

**Dropping is only allowed a week after official enrollment has been closed. Unofficial dropping means, you have to pay the full fees for that semester.**

### **ENROLLMENT PROCEDURE**

1. Submit pre- enrollment requirements via email to: teszar.uphsd@gmail.com
2. Take the admission exam. The cost of the exam is 300 Baht for the supplementary course and 500 Baht for M.A. and Ph.D. students ( exam will be emailed)
3. Deposit your initial payment by bank (contact ERC staff for the bank details)
4. Pick up your FS books (for undergrad) or request for postal delivery
5. Check your email regularly. Your learning tasks will be sent to you by your instructors.

### **Grading System**

Students are graded according to their output and performance.

UPHSD considers student works seriously.

INCOMPLTE (INC) grade is given if course works are not completely done.

This grade could be corrected if work will be completed.

UNOFFICIALLY DROPPED (UD) grade is given if there is NO WORK submitted at all and this must be paid in full and be re-enrolled.

**THIS IS STRICTLY IMPLEMENTED.**

N.B. Credentials are released once the student is cleared of all academic and financial obligations.



## How are classes done? Blended Learning

1. Online approach– it is a direct correspondence with the instructor at the University via emails, facebook and web conferences if necessary.
2. Assignments are given and must be submitted on due dates via email too
3. Modular - means learn one subject at a time.
4. Lecture notes and exams will be sent via email or websites created by the instructors.
5. Field Study - 3 workbooks will be given per semester to work on. You will be asked to observe, interview and report whatever is happening in your school/classroom. Submit workbooks on time.
6. **We give assistance through face to face meetings once a month but not compulsory.**

**ALWAYS BE ON GUARD TO ANNOUNCEMENTS SENT TO THE FB GROUP ACCOUNT OR TO YOUR EMAILS.**

## Payment Scheme

### **PAY IN FULL AND SAVE 5% ON TUITION FEES**

Pay the enrollment fee in full to enjoy a 5% discount on tuition fees (not applicable on other fees).

### **EASY INSTALLMENT PLAN**

\*Professional Teaching Diploma (30 credits, 2 Sem.) School fee is to be paid by monthly installments. Non-Filipinos have an additional Foreigners' fee.

Option 1. Four equal installments (upon enrollment, prelims, midterms, and finals)

Option 2. Monthly installments (upon enrollment and the succeeding months)

*Ranges from 3200 baht to 6,000 baht per month depending on the number of units you enrolled and the month you started paying*

*Exact tuition fees will only be known after being assessed in the university.*

**\*Contact ERC office for assessment of fees (email, line: 0851571910 or FB messenger)**

**\*Reasonable Financial Plan is offered for special cases-contact ERC Managing Director**

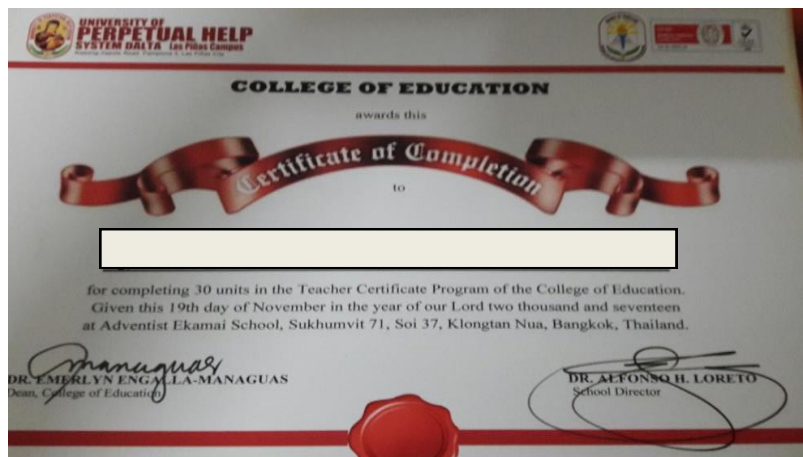
**Master's Degree** = More or less 25,000 Baht per semester. It depends on the number of units enrolled. For students outside Thailand, fees are converted in U.S dollars. Please contact ERC office (+66851571910) for payment breakdown or other financial information through the website: [www.ercthailand.info](http://www.ercthailand.info)

**Duration of Study: 2 years and 1 summer (shortest) or 5 semesters (including thesis writing)**

*NOTE: Non-Filipino nationality has an additional fee (Foreigners admission). Please contact ERC office. Refer below*

**FOR STUDENTS OUTSIDE THAILAND, FEES ARE CONVERTED INTO U.S \$. PLEASE CONTACT THE MANAGING DIRECTOR FOR MORE DETAILS**

**FOR TEACHING CERTIFICATE, STUDENTS WILL RECEIVE THESE CREDENTIALS DURING THE CLOSING CEREMONY.**



1. Transcript of Records
2. Certificates of Completion
  - a. from the Dean
  - b. from the Registrar
3. Certificate of completion of the Field Studies

**These credentials were used to secure for a permanent license at the Teachers Council of Thailand (KHURUSAPA). See Thai License on the lower left side of the photo**

**THAILAND Partner: EDUCATIONAL RESOURCE CENTER (ERC)**

# Educational Institute for Higher Education

**Dr. Teresita C. Zarate (TESS)**

**ERC Managing Director**

**University Coordinator/facilitator**

**Tel. No. 0851571910    FB Acct: tess zarate    Line: 0851571910**

**email address: [teszar.uphsd@gmail.com](mailto:teszar.uphsd@gmail.com) , [teszar2015@gmail.com](mailto:teszar2015@gmail.com)**

**OFFICE LOCATION:** 958/285 Winning Tower Condo 14<sup>th</sup> Floor  
(Main)                      Sukhumvit 71, Soi Pridi Banomyong, Khlongtan Nua  
   Wattana, Bangkok, Thailand 10240

## **Curriculum Vitae**

Full Name: Teresita Culaling Zarate, Ed.D

Nick Name: TESS

Nationality: Filipino (A full-blooded Igorot from Sabangan Mountain Province and resided in Baguio City)

Educational Background:

Post Graduate 1: Doctor of Education in Educational Management

Post Graduate 2: Doctor of Philosophy in Special Education (on-going)

Graduate: Master of Arts in School Supervision and Administration

Baccalaureate: Bachelor's Degree in Secondary Education Major in English, Minor in  
General Science and Biology

## **Employment History:**

Thailand: Since 2002 - present

- Head of English Academics and Foreign Affairs, Wattana Wittaya Academy
- Accreditation Officer in various international schools in Thailand
- Former English Program Director at Srivikorn School
- Visiting lecturer at Royal Thai Army School of Nursing
- Head Mistress at Advent International School of Bangkok

## **Private Practitioner:**

- ✓ Facilitator and Organizer of Professional Development Seminars/Workshops for Foreign Teachers in Thailand and the neighboring countries
- ✓ Facilitator / Coordinator of transnational Education with the University of Perpetual Help, Las Pinas , Manila Philippines
- ✓ School Consultant
- ✓ Thesis and Dissertation Adviser - ABAC (Assumption University) Bangkok
- ✓ Managing Director of the Educational Resource Center (ERC) Thailand

# ERC OFFICIAL LICENSE WITH DFA STAMP

Translation

Official Emblem

Registration No. 0105561069976

Form Por.Kor.0401

Department of Business Development Registration  
Certificate of Partnership and Company Registration

This is to certify that  
EDUCATIONAL RESOURCE CENTER CO., LTD.

Has been registered in accordance with Civil and Commercial Code as Juristic Person

At Partner Companies Registration Office in Bangkok Metropolis

On 23 April 2018

Issued on 23 April 2018

No. 239107 9 MAY 2018  
BKK100

SEEN AT THE MINISTRY OF  
FOREIGN AFFAIRS

*A - Chitapatima*

(MR. AKAVUTH CHITAPATIMA)  
Minister

Ministry of Foreign Affairs of Thailand

2619237



- Signature -

(Major Komson Jamjunya)  
Registrar

( Official Seal Affixed )

"The Ministry of Foreign Affairs  
assumes no responsibility for  
erroneous translation./ กระทรวงการ  
ต่างประเทศไม่รับผิดชอบต่อการแปล  
ที่ผิดพลาด"

รับรองคำแปลถูกต้อง

certified correct translation

*Cure*  
.....  
(นางสาวอรทัย สุกุลเพชรอร่าม)





**UNIVERSITY OF PERPETUAL HELP SYSTEM DALTA Las Piñas Campus**

Alabang-Zapote Road, Pamplona 3, Las Piñas City, Metro Manila 1740, PHILIPPINES  
www.perpetualdalta.edu.ph • +63(02) 871-06-39



Course: **SUPPLEMENTAL - EDUCATION**

Curriculum Year : 2016-2017

**First Semester**

SUBJECT CODE	SUBJECT NAME/DESCRIPTION	HOURS		UNITS		PRE-REQUISITE
		LEC.	LAB.	LEC.	LAB.	
S-EDUC 100	Child and Adolescent Development	3.0	0.0	3.0	0.0	
S-EDUC 101	Field Study 1	1.0	0.0	1.0	0.0	
S-EDUC 102	Principles of Teaching	3.0	0.0	3.0	0.0	
S-EDUC 103	Field Study 2	1.0	0.0	1.0	0.0	
S-EDUC 104	Educational Technology	3.0	0.0	3.0	0.0	
S-EDUC 105	Field Study 3	1.0	0.0	1.0	0.0	
<b>TOTAL</b>		<b>12.0</b>	<b>0.0</b>	<b>12.0</b>	<b>0.0</b>	

**TOTAL ACADEMIC UNIT(S): 12.0**

**Second Semester**

S-EDUC 107	Curriculum Development	3.0	0.0	3.0	0.0	
S-EDUC 108	Field Study 4	1.0	0.0	1.0	0.0	
S-EDUC 109	Assessment of Student Learning	3.0	0.0	3.0	0.0	
S-EDUC 110	Field Study 5	1.0	0.0	1.0	0.0	
S-EDUC 111	The Teaching Profession	3.0	0.0	3.0	0.0	
S-EDUC 112	Field Study 6	1.0	0.0	1.0	0.0	
S-EDUC 113	Practice Teaching	6.0	0.0	6.0	0.0	
<b>TOTAL</b>		<b>18.0</b>	<b>0.0</b>	<b>18.0</b>	<b>0.0</b>	

**TOTAL ACADEMIC UNIT(S): 18.0**

**Total academic units for course SUPPLEMENTAL - EDUCATION: 30.0**  
**Lecture Unit = 30.0, Lab Unit=0.0**



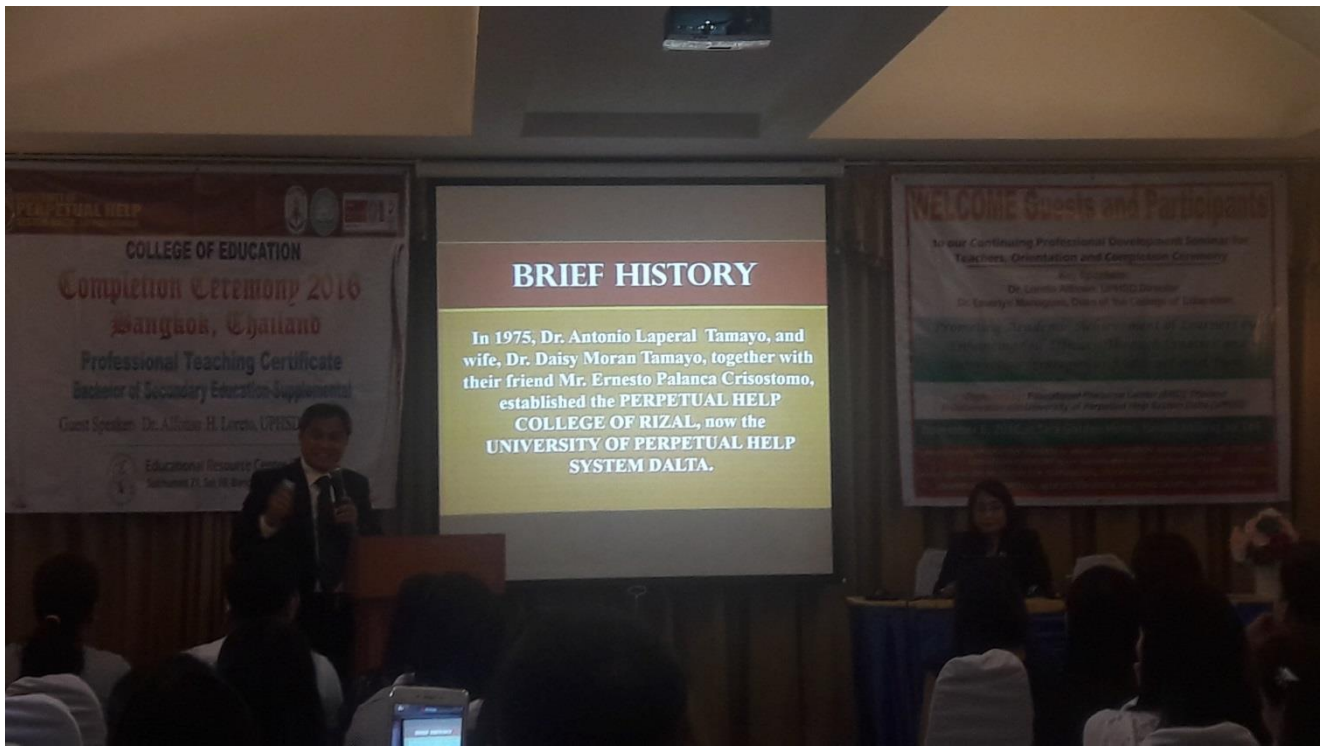
Informal meeting with the Dr. Alfonso Loreto - School Director, the Deans, the registrar and the facilitators of the program in the office of the director.



A visit to the department of the Graduate School with Dean Dr. Darling Manguas



First Closing Ceremony for Supplemental Education on Nov.6, 2016



Student Orientation by the School Director and the Dean of the College of Education





Professional Development Seminar was conducted by the UPHSD faculty of the College of Education at Ekamai International School, Bangkok, Thailand

## Professional Development and Face-to-face meetings





## Educational Resource Center (ERC)

*Envision & Revitalize your Career with us*

***Offers all kinds of educational assistance you need to continue working in Thailand legally and peacefully.***

1. Further Education
  - Teaching Certificate for non-education degree holders, M.A , Ph.D. and Ed.D.
  - Transnational Bachelor's Degree in Education
2. Organizes Thai Culture Training
3. Conducts Professional Development Seminars for Teachers
4. TOEIC Review + booking assistance
5. Disseminate Information on legal procedures (visa, work permit, teachers' License). We do not process but we assist by giving you reliable information and forms for FREE.

**TRANSFORMING  
FURTHER EDUCATION  
&  
SKILLS DELIVERY**

**ACHIEVE  
GREAT HEIGHTS  
IN YOUR CAREER  
WITH A  
DISTANCE EDUCATION  
DEGREE TODAY!**

[Get Started Now! >>](#)



**Recognized by  
KHURUSAPA**

### **UNIVERSITY OF PERPETUAL HELP SYSTEM DALTA**

Distance Learning Address: Bangkok, Thailand (see below)  
 Philippine Address: Las Pinas Campus, Alabang-Zapote Rd.  
 Trunklines: Philippines (63) 02 871-0639  
 Thailand (66) 02-381-1496  
 Mobile Nos. 0900191301 / 0920512575  
 Hotline: 0851571910

# UNIVERSITY OF PERPETUAL HELP

Autonomous - A school U can Trust

**DISTANCE  
LEARNING EDUCATION**

**ENROLLMENT**  
*Going-on!*

Explore a Variety of Different Career Options  
with our Distant Learning Courses

### COURSES OFFERED

1. Education Units or Teaching Certificate
2. Master's Degree in Education & Business Administration
3. Ph.D., Ed.D. and D.B.M.



**Educational Resource Center (ERC)-Institute for Higher Education**

Contact No. 0851571910

Register online at : [www.ercthailand.info](http://www.ercthailand.info)



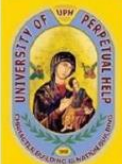
### PROGRAM OFFERINGS

#### Part-time Blended Learning Mode

Study at your own time. Complete modules (workbooks) & assigned tasks via emails.

Correspond directly with your subject instructors. Face-to-face meetings are provided once a month in form of seminars usually on Sundays or holidays (voluntary). Mandated meetings 3 times a semester: orientation, midterm and finals. Academic support is also provided by ERC as requested by the students.

# UNIVERSITY OF PERPETUAL HELP



**CHANGE YOUR MIND,  
CHANGE YOUR LIFE.**

*"Character Building is Nation Building"*

Please check our website  
**[www.ercthailand.info](http://www.ercthailand.info)**  
for the list of requirements,  
procedure for enrollment, and  
handbook of the school. UPHSD,  
**A SCHOOL YOU CAN TRUST.**

**ENROLLMENT**  
*Going-on!*

### COURSES OFFERED

1. Education Units of Teaching Certificate
2. Master's Degree in Education in various fields
3. Master's Degree in Business Administration
4. Ph.D., Ed.D. and D.B.M.

**CONTACT: 0851571910 OR 0900191301**



## **United States of America Contact Persons**

UPHSD has extended the program to other countries abroad. We do have students based in the U.S.

**Mr. Mark Ferreras Entac (Arizona) 9282790898**

**email:markentac@gmail.com**



**Mrs. Luzviminda Malabanan (Las Vegas) 505-392-7554**

**Email: [luzvi\\_cmalabanan@yahoo.com](mailto:luzvi_cmalabanan@yahoo.com)**

# Graduate School Prospectus

Course: **MASTER OF ARTS IN EDUCATION**  
 Major: **EDUCATIONAL MANAGEMENT**

---

<b>Course Requirement</b>	<b>Units</b>
BASIC COURSES .....	9.0 units
MAJOR COURSES .....	15.0 units
COGNATES .....	6.0 units
COMPREHENSIVE EXAMINATION/THESIS WRITING .....	6.0 units
	36.0

---

**BASIC COURSES**

MAED 401	Advanced Philosophy of Education	3.0
MAED 402	Research Methodology	3.0
MAED 403	Educational Statistics with Computer Application	3.0

**MAJOR COURSES**

MAE04 401	Educational Planning and Evaluation	3.0
MAE04 406	Laws on Education	3.0
MAE04 407	Personnel Management and Staff Development	3.0
MAE04 410	Curriculum Development and Evaluation Models	3.0
MAE04 413	Financial Management in School	3.0
MAE04 415	Communications and Human Relations in School	3.0
MAE04 416	Theories and Practice of Educational Management	3.0

**COGNATES**

MAE04 402	Human Behavior in Organization	3.0
MAE04 408	Continuing Education	3.0
MAE04 411	Instructional Consultantship	3.0
MAE04 412	Project Management in Education Management Series	3.0
MAE04 417	Current Trends and Techniques in Teaching and Learning	3.0

**COMPREHENSIVE EXAMINATION/THESIS WRITING**

MAED 404A	Thesis Writing 1	3.0
MAED 404B	Thesis Writing 2	3.0





Course: **MASTER OF ARTS IN EDUCATION**  
 Major: **ENGLISH**

CURRICULUM YEAR: **2016 - 2017**

Course Requirement	Units
CORE COURSES	9.0 units
MAJOR COURSES	15.0 units
COGNATES COURSES	6.0 units
COMPREHENSIVE EXAMINATION/THESIS WRITING	6.0 units
	<b>36.0</b>

**CORE COURSES**

MAED 401A	Philosophical Foundations in Education	3.0
MAED 402	Research Methodology	3.0
MAED 403	Educational Statistics with Computer Applications	3.0

**MAJOR COURSES**

MAE02 401A	History and Development of Global English: Theory and Practice	3.0
MAE02 402	The Structure of English	3.0
MAE02 418	Instructional Planning	3.0
MAE02 404A	Advanced Composition Writing	3.0
MAE02 405	Theories of Literary Criticism	3.0

**COGNATES COURSES**

MAE02 408	The Teaching of Reading	3.0
MAE02 407	Preparation and Evaluation of Instructional Materials	3.0
MAE02 419	Communication Strategies for Classroom Instructions	3.0
MAE02 414	Seminar on the Trends and Issues in the Teaching of English	3.0
MAE02 415	Introduction to Linguistics	3.0
MAE02 420	Appreciation of World Literature	3.0

**COMPREHENSIVE EXAMINATION / THESIS WRITING**

MAED 404A	Thesis Writing 1	3.0
MAED 404B	Thesis Writing 2	3.0

**BELINDA T. CONDE, PhD**  
 Dean, Graduate School

**ENGR. AIDA C. REGACHO**  
 University Registrar

**ALFONSO H. LORETO, EdD**  
 School Director



Course: **MASTER OF ARTS IN EDUCATION**  
 Major: **MATHEMATICS**

**CURRICULUM YEAR: 2016 - 2017**

Course Requirement	Units
CORE COURSES	9.0 units
MAJOR COURSES	15.0 units
COGNATES COURSES	6.0 units
COMPREHENSIVE EXAMINATION/THESIS WRITING	6.0 units
	<b>36.0</b>

**CORE COURSES**

MAED 401A	Philosophical Foundations in Education	3.0
MAED 402	Research Methodology	3.0
MAED 403	Educational Statistics with Computer Applications	3.0

**MAJOR COURSES**

MAE01 403	Theory of Numbers	3.0
MAE01 404A	Theory of Probability and Statistics	3.0
MAE01 414	Advanced Math Analysis	3.0
MAE01 415	Numerical Analysis and Mathematical Modeling	3.0
MAE01 409	Complex Analysis	3.0

**COGNATES COURSES**

MAE01 418	Discrete Mathematics	3.0
MAE01 407A	Vectors and Matrices	3.0
MAE01 419	Technology in Mathematics	3.0
MAE01 420	Instructional Design in Mathematics	3.0

**COMPREHENSIVE EXAMINATION / THESIS WRITING**

MAED 404A	Thesis Writing 1	3.0
MAED 404B	Thesis Writing 2	3.0

**BELINDA T. CONDE, PhD**  
 Dean, Graduate School

**ENGR. AIDA C. REGACHO**  
 University Registrar

**ALFONSO H. LORETO, EdD**  
 School Director





Course: **MASTER OF ARTS AND EDUCATION**  
 Major: **SCIENCE EDUCATION**

**CURRICULUM YEAR: 2016 - 2017**

Course Requirement	Units
CORE COURSES	9.0 units
MAJOR COURSES	15.0 units
COGNATES COURSES	6.0 units
COMPREHENSIVE EXAMINATION/THESIS WRITING	6.0 units
	<b>36.0</b>

**CORE COURSES**

MAED 401A	Philosophical Foundations of Education	3.0
MAED 402	Research Methodology	3.0
MAED 403	Educational Statistics with Computer Applications	3.0

**MAJOR COURSES**

MAE03 402	Trends and Issues in Science Education	3.0
MAE03 403A	Strategies in Teaching in Science Education	3.0
MAE03 404B	Special Problems in the Teaching of Biological, Chemical, Physical Sciences	3.0
MAE03 405	Environmental Science	3.0
MAE03 410	Biodiversity Conservation	3.0
MAE03 411	Advanced Ecology	3.0
MAE03 406	Biotechnology	3.0
MAE03 412	Ethical Issues on Biological Organisms	3.0

**COGNATES COURSES**

MAE03 413	Aquatic and Terrestrial Ecosystem	3.0
MAE03 408	Advanced Microbiology and Parasitology	3.0
MAE03 409	Economic Biology	3.0
MAE03 414	Cytology and Physiology	3.0

**COMPREHENSIVE EXAMINATION / THESIS WRITING**

MAED 404A	Thesis Writing 1	3.0
MAED 404B	Thesis Writing 2	3.0

**BELINDA T. CONDE, PhD**  
 Dean, Graduate School

**ENGR. AIDA C. REGACHO**  
 University Registrar

**ALFONSO H. LORETO, EdD**  
 School Director



Course: **MASTER OF ARTS AND EDUCATION**  
 Major: **SPECIAL EDUCATION**

CURRICULUM YEAR: **2016 - 2017**

Course Requirement	Units
CORE COURSES	9.0 units
MAJOR COURSES	15.0 units
COGNATES COURSES	6.0 units
COMPREHENSIVE EXAMINATION/THESIS WRITING	6.0 units
	<b>36.0</b>

CORE COURSES		
MAED 401A	Philosophical Foundations of Education	3.0
MAED 402	Research Methodology	3.0
MAED 403	Educational Statistics with Computer Applications	3.0
MAJOR COURSES		
MASE 401A	Introduction to Special Education: Foundation in Special Education, Theories, Laws and Concepts	3.0
MASE 403A	Curriculum Development Adaptation and Modification in Special Education	3.0
MASE 402A	Program Modification for Children with Special Needs	3.0
MASE 414	Psycho-educational Assessment and Development of Individualized Educational Plan for Children with Special Needs	3.0
MASE 412	Practicum	3.0
COGNATES COURSES		
MASE 419A	Teaching Children with Specific Learning Disabilities	3.0
MASE 420	Teaching Children with Autism	3.0
MASE 415	Teaching Strategies for Children with Special Needs	3.0
MASE 421	Teaching Children with Emotional and Behavioral Disorder	3.0
MASE 422	Early Intervention Programs for Children with Developmental Delay	3.0
MASE 409	Communication Disorders Among Children with Special Needs	3.0
MASE 423	Global Issues and Trends in Special Education	3.0
MASE 424	Teaching Children with Intellectual Disabilities	3.0
COMPREHENSIVE EXAMINATION / THESIS WRITING		
MAED 404A	Thesis Writing 1	3.0
MAED 404B	Thesis Writing 2	3.0

**BELINDA T. CONDE, PhD**  
 Dean, Graduate School

**ENGR. AIDA C. REGACHO**  
 University Registrar

**ALFONSO H. LORETO, EdD**  
 School Director



Course Requirement	Units
CORE COURSES	15.0 units
MAJOR COURSES	18.0 units
COGNATES COURSES	9.0 units
FOREIGN LANGUAGE	6.0 units
GRADUATE SEMINAR	3.0 units
COMPREHENSIVE EXAMINATION/DISSERTATION WRITING	12.0 units
	<b>63.0</b>

**CORE COURSES**

PH.D 501	Advanced Philosophical Foundations in Education	3.0
PH.D 502	Management of Technology in Education	3.0
PH.D 503	Creative Humanistic Philosophy in Education	3.0
PH.D01 530	Advanced Methods of Research and Statistics with Computer Applications	3.0
PH.D 504	Institutional Quality Assurance	3.0

**MAJOR COURSES**

PH.D01 502	Educational Planning and Evaluation	3.0
PH.D01 532A	Financial Management in Educational Institution	3.0
PH.D01 535A	Critical Analysis of Cases in Education and Decision Making Models	3.0
PH.D01 506	Education, Society and Culture Theory and Practices	3.0
PH.D01 504	Educational Trends, Practices and Issues	3.0
PH.D01 509	Advanced Curriculum Planning, Development and Evaluation	3.0
PH.D01 513A	Personnel Management and Manpower Development	3.0
PH.D01 525A	Advanced Educational Leadership	3.0
PH.D01 511A	Management and Supervision of Instruction	3.0
PH.D01 519A	Management of the School System	3.0

**COGNATES COURSES**

PH.D01 503A	School Plant and Physical Facilities	3.0
PH.D01 515A	Seminar on Organization and Implementation of Community Outreach Service with Immersion	3.0
PH.D01 531	Faculty Development Program and School Training System	3.0
PH.D01 505	Management of ALS	3.0
PH.D01 507	Issues and Problems on Philippine Educational System	3.0
PH.D01 533	Fieldwork in School Management	3.0

**REQUIRED TO TAKE BEFORE COMPREHENSIVE EXAMINATION**

PH.D01 526	Graduate Seminar	3.0
PH.D01 527	Foreign Language I	3.0
PH.D01 528	Foreign Language II	3.0

**COMPREHENSIVE EXAMINATION/DISSERTATION WRITING**

PH.D 505A	Dissertation Writing 1	6.0
PH.D 505B	Dissertation Writing 2	6.0



Course: **DOCTOR OF PHILOSOPHY IN EDUCATION**  
 Major: **SPECIAL EDUCATION**

CURRICULUM YEAR: 2016 - 2017

Course Requirement	Units
CORE COURSES	15.0 units
MAJOR COURSES	18.0 units
COGNATES COURSES	9.0 units
FOREIGN LANGUAGE	6.0 units
GRADUATE SEMINAR	3.0 units
COMPREHENSIVE EXAMINATION/DISSERTATION WRITING	12.0 units
	<b>63.0</b>

**CORE COURSES**

PH.D 501	Advanced Philosophical Foundations in Education	3.0
PH.D 502	Management of Technology in Education	3.0
PH.D 503	Creative Humanistic Philosophy in Education	3.0
PH.D01 530	Advanced Methods of Research and Statistics with Computer Applications	3.0
PH.D 504	Institutional Quality Assurance	3.0

**MAJOR COURSES**

PHDSPED 518	Critical Analysis and Development of Special Education: Philosophy, Laws, Concepts, and Practices	3.0
PHDSPED 505A	Advanced Curriculum Development, Planning and Program Management in Special Education	3.0
PHDSPED 506A	Advanced Educational Leadership and Management in Special Education	3.0
PHDSPED 519A	Advanced Psychology of Learning in Special Education	3.0
PHDSPED 520	Development and Analysis of Psycho-educational Assessment Tools in SPED (Field Course Work)	3.0
PHDSPED 521	Professional Seminars in Research Teaching and Practices in SPED	3.0
PHDSPED 522	Internship : Clinical Child Study in Special Education (Local and International)	3.0
PHDSPED 523	Symposium Series in Multi -Disciplinary Approach Cross Professional	3.0

**COGNATES COURSES**

PHDSPED 515A	Current Trends and Issues in Special Education	3.0
PHDSPED 524	Historical Contemporary Perspectives in Teaching and Learning in Special Education	3.0
PHDSPED 525	Transition Programs Laws, Theories, Concepts, and Practices for Young and Adult with Special Needs	3.0

**REQUIRED TO TAKE BEFORE COMPREHENSIVE EXAMINATION**

PH.D01 526	Graduate Seminar	3.0
PH.D01 527	Foreign Language I	3.0
PH.D01 528	Foreign Language II	3.0

**COMPREHENSIVE EXAMINATION/DISSERTATION WRITING**

PH.D 505A	Dissertation Writing 1	6.0
PH.D 505B	Dissertation Writing 2	6.0

**BELINDA T. CONDE, PhD**  
 Dean, Graduate School

**ALFONSO H. LORETO, EdD**  
 School Director

**ENGR. AIDA C. REGACHO**  
 University Registrar

---

Course Requirement	Units
COGNATE COURSES .....	12.0 units
CORE COURSES .....	18.0 units
ELECTIVE/ SPECIALIZATION COURSE .....	3.0 units
PRE-MBA COURSES FOR NON-BUSINESS GRADUATE .....	0.0 units
THESIS (6 UNITS) .....	6.0 units
	39.0

---

**COGNATE COURSES**

MBA 101	Research Methods	3.0
MBA 102	Managerial Statistics with Computer Applications	3.0
MBA 103	Perpetualite Perspective in Business	3.0
MBA 104	Strategic Management and Decision Making	3.0

**CORE COURSES**

MBA 201	Marketing Management	3.0
MBA 202	Human Resource Development Management	3.0
MBA 203A	Managerial Economics	3.0
MBA 204A	Managerial Accounting	3.0
MBA 205	Operations Management	3.0
MBA 206A	Financial Management	3.0

**ELECTIVE/ SPECIALIZATION COURSE**

MBA 301	Social Entrepreneurship	3.0
MBA 302	Corporate Social Responsibility and Good Governance	3.0
MBA 303	Change Management and Innovation	3.0
MBA 304	Current Issues in Business Education	3.0
MBA 305	Environmental Management Accounting	3.0
MBA 306	Global Business Management	3.0

**PRE-MBA COURSES FOR NON-BUSINESS GRADUATE**

MBA 001	Principles of Management and Marketing	3.0
MBA 002	Principles of Accounting	3.0
MBA 003	Principles of Business Finance	3.0

**THESIS (6 UNITS)**

MBA 401	Thesis	6.0
---------	--------	-----

# PROFESSIONAL DEVELOPMENT PROGRAM

Certificates issued are recognized by KHURUSAPA and could be used for renewal of PRC Teachers' License

**INVITATION**

**Professional Development**

## Teacher Training Workshop

<b>Date :</b>	June 18, Sunday	Teaching strategies for difficult students and a glimpse of the LET exam (with materials)
<b>Venue :</b>	Ekamai International School Adventist Ekamai Function Hall Sukhumvit 71, Soi 37 (Pridi)	<b>REGISTRATION:</b> 400฿ for one participant <b>600฿ come one bring one</b> Certificate of Participation will be issued
<b>Time :</b>	9:00 A.M—3:30 P.M.	

**Title:** Handling Difficult Students (SPED) Part 2  
**Focus:** Teaching Strategies (Accommodation & Intervention)  
**With:** A Glimpse of the LET Exam (Review)  
**Speakers:** Highly qualified SPED Educators

Hurry Limited Seats Available

**Register Now!**

Register NOW at [www.ercthailand.info](http://www.ercthailand.info) (send a message) or call 0851571910  
 Conducted by Educational Resource Center, Thailand - Institute of Higher Education



Educational Resource Center

Institute of Higher Education

*Continuing Professional Development for Educators*

## WELCOME PARTICIPANTS

# Bridging the Gap

**Learning the Treasures within**

Conducted by:  
ERC, Thailand - International Institute of Higher Education

