**APPLICATION FOR ADMISSION**

2x2 picture

**Supp.Educ. Units Masteral Doctoral**

**Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Name(Family name, First Name, Middle Name) | | | | | | Date | |
| Address in the Philippines | | | | | | Phone Residence | |
| Mobile (Phils.) | |
| Address Abroad | | | | | | Tel. No. abroad | |
|  | | | | | |  | |
| Date of Birth | | | Place of Birth | Civil Status | | If Married: Write full maiden name: | |
| Passport No. | | | | Type of Visa | | E Mail Address | |
| Current Employer or  Business Name | | | | | | Position | |
| Employer or Business Address | | | | | | Business Phone | |
| **EDUCATION** | | | | | | | |
| **LEVEL** | **SCHOOL** | | | | **YEAR**  **GRADUATED** | | **DEGREE/HONORS RECEIVED** |
| **HIGH SCHOOL** |  | | | |  | |  |
| **COLLEGE** |  | | | |  | |  |
| **GRADUATE** |  | | | |  | |  |
| **OTHERS** |  | | | |  | |  |
| **EMPLOYMENT/PROFESSIONAL (List most recent experiences first)** | | | | | | | |
| INCLUSIVE DATE | | COMPANY | | | | | LAST POSITION HELD |
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| **Do you supervise any employees? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How many? \_\_\_\_\_\_\_\_\_\_\_\_\_**  **What particular department or unit?**  **How many years have you been in a supervisory position? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **What was the most number of people you have supervised? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |
| **DESCRIBE YOUR CURRENT JOB** (Daily routine, important responsibilities, strategic concerns, decision making etc.) | | | | | | | |
| **WHAT ARE YOUR EXPERIENCES IN DOING RESEARCH?** | | | | | | | |
| **WHAT ARE YOUR EXPECTATIONS OF THE COURSE YOU ARE TAKING? Describe briefly** | | | | | | | |
| **Permission or acknowledgment from your employer:**  I am the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Mr./Ms./Mrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  (Employer, coordinator/principal) (name of student-teacher)  *I am informed that he/she is going to enroll at the University of Perpetual Help with the course/degree…………………………………………………………………., and that I*  *\_\_\_\_\_\_\_ allow \_\_\_\_\_\_\_ NOT allow*  *her/him to take the course mentioned above.*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of employer/coordinator/principal Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| **For the Admissions Officer: Date of Admission:\_\_\_\_\_\_\_\_\_**  **\_\_\_Semester SY 20\_\_\_-20\_\_\_**  **Admission Credential(s) Submitted \_\_\_Summer SY 20\_\_\_-20\_\_\_**    **For Transnational B.A Educ. Students: For Students Abroad (PTC, M.A., Ph.D.)**  Form 138 (Original Report Card) Transfer Credential if transferee  Certificate of Good Moral Character copy of passport front page  National Career Assessment Examination Result (photocopy) Copy of TOR  Birth Certificate (NSO Certified) Original TOR with remarks “for UPHSD”  Latest 2x2 photo (3 pcs) Latest 2x2 photo (3pcs)  Marriage Contract (For Female Students only) Birth Certificate (NSO Certified)  ISHIHARA Result (For Maritime Students) Marriage Contract (For Female Students)  AUDIOMETRIC Result (For Maritime Students)  Letter of recommendation from Head  Admission Exam  **For Second Courses Graduate School Students:**  **For Cross Enrollees:**  Official Transcript of Records with SO Number Permit to Cross Enroll  Birth Certificate (NSO Certified) Birth Certificate (NSO Certified)  Marriage Contract (For Female Students only) Latest 2x2 photo (3pcs)  Latest 2x2 photo (3pcs) Marriage Contract (For Female Students)  ISHIHARA Result (For Maritime Students)  AUDIOMETRIC Result (For Maritime Students)  **PROMISORY NOTE**  **Date of Submission of Lacking Requirements:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **NOTE: Failure on my part to submit the required documents on the date Indicated shall render my enrollment null and void.**  **Any misrepresentation or failure to disclose information shall be a ground for disciplinary action.**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Students’ Signature Over Printed Name ADMISSION’S Officer** | | | | | | | |
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